SUCCESSFUL TEACHING IN AN ONLINE ENVIRONMENT COURSE OUTLINE	
BACKGROUND	You and your students have gone on a learning journey sharing knowledge, stories, ideas and challenges. It is a memorable time when you conclude the course, indicating a milestone of achievement. The conclusion aims to leave a positive final impression, motivate the students to continue their learning, and apply it to their careers and lives. Plan for the conclusion about two weeks before the session so students can prepare for the final session and celebrate on the day. A conclusion is a time to share special memories of events, content, and moments that occurred during your program. It is personal between you and your class. The uplifting memories enable you and the students to carry beyond the class space.
COURSE CONCEPT	The course is designed to provide you with insight to bring your program to a meaningful conclusion to end the program on a positive note, celebrate the students' effort, learning, and achievement. Effectively presented, the conclusion can motivate the students to continue their learning, and apply the learning to their career and life.
AUDIENCE	This course is designed for educators, teachers, lecturers, and trainers who need to adapt face-to-face to online teaching and increase their facilitation/training repertoire.
AIMS	• Provide strategies to conclude your session with a positive final impression at the end of a learning journey • Provide strategies to validate students' progress, and motivate the students to continue their learning, and apply the learning to their career and life.
COURSE CONTENT	• What is the conclusion • Aim of the conclusion • Planning the conclusion • Features of an effective conclusion • Qualities of an effective conclusion
LEARNING OUTCOMES	Upon completion of the course, participants will be able to: • Confirm the content of the conclusion — what it is and is not • Highlight the aim of the conclusion to ensure the session ends on a positive note • Collaborate with students and plan for the lead-up to the conclusion • Consider features of an effective conclusion • Apply the qualities of an effective conclusion

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LEARNING ACTIVITIES	The **online** course consists of the theory with a range of interactive activities that include: • Experiential learning activities • Individual exercises • Insightful questions • Reflective practices • Writing an Action Plan to achieve your career goals
PROFESSIONAL STANDARDS FOR TEACHERS	6.2 Engage in Professional Learning and Improve Practice
DURATION	Self-paced learning, approximately 3 hours
ADDITIONAL PROFESSIONAL DEVELOPMENT	If you have specific and challenging issues, we can further assist with optional coaching sessions in a one-to-one or a small group session. Upon completing your full course or individual course, we offer ongoing supervision in your practice through our Career Coaching and Training membership program.
FURTHER INFORMATION	careercoaching.training hello@careercoaching.training